



## U -- Learning and Education Services Performed at Internal Revenue Service Business Centers

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### General Information

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### Contracting Office Address

Department of the Treasury, Internal Revenue Service (IRS), National Office  
Procurement (OS:A:P), 6009 Oxon Hill Road, Suite 500, Oxon Hill, MD, 20745

### Description

This Request for Information (RFI) is not a Request for Proposals (RFP) and is not to be construed as a commitment by the Government to issue a solicitation or ultimately to award a contract on the basis of this RFI or otherwise pay for the

information solicited. Response to the RFI will not serve as proposals, bids, or offers, which could be accepted by the Government to form a binding contract. The Internal Revenue Service (IRS) is seeking sources capable of providing learning and education (L&E) services to IRS employees. The IRS is interested in those service providers with relevant and sustained experience in support of learning and education initiatives. Service Providers must be able to provide ALL of the following functions for Learning and Education: (1) Develop Training policy. Developing and implementing IRS corporate and business unit learning standards and policies; (2) Perform Program Management and Administration. Planning and managing learning programs and processes; (3) Provide Career Transition and Succession Planning. Developing and implementing the learning solutions aspects of strategies designed to meet future organizational and individual workforce needs; (4) Perform Learning Needs Assessment. Engaging with clients to identify individual, group and organizational performance needs; (5) Acquire Learning and Performance Solutions. Assessing, designing, developing, and testing of learning and performance solutions; (6) Deliver Learning and Training Solutions. Performing logistical, coordination and instructional activities that support all modes of learning program delivery; (7) Evaluate Program Effectiveness. Designing, implementing, and monitoring evaluation and quality assurance processes; (8) Learning and Education Supervisory Duties and Responsibilities. General supervisory duties that are not required as part of any task or sub task identified in 1 through 7 above; (9) Learning and Education Clerical Duties. General Clerical duties that are not required as part of any task or sub task identified in 1 through 7 above and; (10) Other Learning and Education Tasks. All other tasks that are part of Learning and education scope as defined for this study and not identified in tasks 1 through 9 above.

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